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**MEETING MINUTES**  
**GEORGETOWN PLANNING BOARD**  
**Wednesday, November 28<sup>th</sup>, 2012**  
**Memorial Town Hall – 3<sup>rd</sup> Floor**  
**7:00 p.m.**

**Present:** Mr. Harry LaCortiglia, Mr. Christopher Rich; Ms. Tillie Evangelista; Mr. Bob Watts (arrives at 7:10 PM); Mr. Tim Howard (arrives at 7:25 PM); Mr. Howard Snyder, Town Planner, Wendy Beaumont, Administrative Assistant

**Attending:** Tim Rue for Stone Row  
Bryan Murray of Millennium Engineering  
Lenny Mirra of Mirra Company.

**Meeting Opens** at 7:07 PM.

**Approval of Minutes:**

**1. Minutes of November 14, 2012.**

Mr. Rich - **Motion** to approve the minutes of November 14, 2012 subject to any changes made this evening.

Ms. Evangelista - **Second.**

**Motion Carries: 4:0; Unam.**

**Correspondence:**

**1. Vouchers:**

Mr. Rich - **Motion** to approve the vouchers as submitted with a total of \$1,334.87.

Mr. Watts - **Second.**

**Motion Carries: 4:0; Unam.**

**Old Business:**

**1. Bank of America: 38 East Main Street.**

{Proof Plans and the final decision (with requested two line changes) are signed by the Planning Board.}

**2. Stone Row: Bounds.**

Mr. LaCortiglia - Mr. Snyder, can you give us a synopsis please?

Mr. Snyder - Included in your planning packet is information from Mr. Rue, including a copy of the cover sheet and certificate of vote for Special Permit in regards to the common drive. Images are on the overhead screen for your viewing.

Mr. Rue - It has come down to two bounds that are property line bounds. One already has a steel pipe, which by standard is acceptable. Is this acceptable to you and the town codes?

45

46 Mr. LaCortiglia - It could have been acceptable if it was waived in the original permit.  
47 Looking back I saw that it was specifically excluded in the original vote. To my  
48 knowledge none of these were waived.

49

50 Mr. Rue - Which is fine but the issue is still there. The iron pipe is there as a bound,  
51 which is an acceptable bound material.

52

53 Mr. Watts - Any indication why it was excluded?

54

55 Mr. LaCortiglia - Because it boundary lines. In my opinion it is fine as the three  
56 residents own the street. In 20 to 30 years will the land owners know where the  
57 property lines are? I don't think so and this is my concern.

58

59 Mr. Rue - Well the iron pipe is in and I sent a copy of the picture to Mr. Snyder.

60

61 {Discussion held in regards to approved bound materials and proper installation per  
62 regulations.}

63

64 Ms. Evangelista - Why was there an initial request to waive that?

65

66 Mr. LaCortiglia - To save money most likely.

67

68 Ms. Evangelista - So it was only brought to us due to the underground electrical wires  
69 which are around the bound.

70

71 Mr. LaCortiglia - Mr. Snyder had some ideas. One is to do an offset bound or a  
72 shorter bound in the right location so in the future there will be no issues.

73

74 Mr. Rue - I have no problem putting a shorter one in the top one but the one with the  
75 iron pipe does not have much room.

76

77 {Map of the area is shown on the screen.}

78

79 Mr. Rich – **Motion** to approve the install of a shortened bound in concrete so as not to  
80 disturb the underground electricity.

81

82

81 Mr. Howard - **Second.**  
82 **Motion Carries: 5-0; Unam.**

83

84 Ms. Evangelista - I still think you should call the Electric Company prior to doing  
85 anything.

86

87 {Discussion held in regards to the location of the electric box in relation to the bound  
88 and calling Dig Safe}

89  
90 Mr. LaCortiglia - The regulations were being cited by a reviewer and all numbers  
91 were all off by one which were corrected by the next Town Planner.  
92  
93 {Discussion of and reading of boundary regulations.}  
94  
95 Mr. Rue - There is an underground utility that was there prior to my starting the  
96 project and is in the ground about a foot down. {Image of pipe is shown on screen.}  
97  
98 Mr. Rich - Is that where the conservation commissioner's house is?  
99  
100 Mr. Rue - Yes. I'm confused about your regulations and why you are asking me to do  
101 anything as the material (iron pipe) meets the requirements.  
102  
103 {Reading of the bylaw and review of approved materials.}  
104  
105 Mr. Watts - So basically, the pipe is in compliance. Is the top of the pipe level with  
106 the ground?  
107  
108 Mr. Rue - Yes.  
109  
110 Mr. Snyder - Looks like the top has been hammered down.  
111  
112 Mr. Rue - No one will be mowing in this area.  
113  
114 Mr. Rich - It looks like it is in compliance although we may not like it.  
115  
116 Mr. Snyder - If Mr. Rue is willing to have a licensed surveyor confirm the proper  
117 location and that it has not moved.  
118  
119 Mr. Rue - I have no problem certifying that.  
120  
121 Mr. Rich - Could you talk to the engineer and get it certified?  
122  
123 Mr. Watts - In this photo, is that the utilities box? Does it protrude out of the ground?  
124  
125 Mr. Rue - Yes it is and no.  
126  
127 Mr. Watts - Could this be capped so that it protrudes a little bit?  
128  
129 Mr. LaCortiglia - I think the request was made to waive this requirement. The idea  
130 was that the bounds would be placed.  
131

132 Mr. Rue - I stopped digging at eight to ten inches down; I saw yellow caution tape.  
133 Mr. LaCortiglia - This is an ideal spot for an offset granite bound that will be visible.  
134  
135 {Discussion held as to where the box is on the property and where the electrical runs  
136 on the property and where to place a bound.}  
137  
138 Mr. Howard - So if he put an offset bound in, would be good and that way it is still on  
139 the property.  
140  
141 Mr. LaCortiglia - Yes, exactly and please show it on the as-built.  
142  
143 Ms. Evangelista - Do we have an application for this? Does it have to go to the  
144 registry?  
145  
146 Mr. LaCortiglia - No. That is a minor modification in my opinion.  
147  
148 Mr. Rich - As long as the offset is noted on the as-built.  
149  
150 Mr. Watts - Can it be written on the actual bound stating that it is offset for future  
151 owners?  
152  
153 Mr. Snyder - I would imagine they would go to the registry and get current survey  
154 documentation.  
155  
156 Mr. Rich - **Motion** to set an offset bound on the existing iron pipe that runs on the  
157 property line to be duly noted on the as-built as such and within a reasonable distance.  
158 Mr. Howard - **Second.**  
159 **Motion Carries: 5-0; Unam.**  
160  
161 Mr. Rue – There is one more problem bound to discuss. Three requirements for the  
162 “paper” road bound and on one, we hit ledge about 22 inches down.  
163  
164 Mr. Rich - How far could you go down?  
165  
166 Mr. Rue - About two feet and I cannot go any further.  
167  
168 Mr. Rich - **Motion** to waive paper road bound in front of Lot 1 and road extension.  
169 Mr. Watts – **Second.**  
170 **Motion Carries: 5-0; Unam.**  
171  
172 **Public Hearing:**  
173 **1. Mirra Co., Inc. and Rann Realty, LLC. At 6 Norino Way.**  
174 Mr. LaCortiglia - Opening and reading of the public hearing notice for the site plan  
175 approval.

176  
177 Mr. Murray - We are here for a site plan approval and are proposing to install an  
178 addition to their current building. Total of two additions; one in the back for storage  
179 and an extension for their maintenance area for their fleet vehicles. Currently there is  
180 a slope by the tree line and in order to provide the building space, we have to extend  
181 out this area for a level surface for the trucks and for the on-site traffic. Cutting back  
182 of the hill and stormwater improvements that would be needed including catch basins,  
183 manholes, an underground storage unit and a vortex stormwater treatment center.  
184  
185 Mr. LaCortiglia - Is that like a storm sceptor?  
186  
187 Mr. Murray - Yes it is. {Explanation of how the system would work.}  
188  
189 Mr. LaCortiglia - Has this gone before the Conservation Commission yet?  
190  
191 Mr. Murray - No not yet, they have asked for original documents from 1986. We are  
192 trying to find them as well as work that was done around 2000.  
193  
194 Mr. LaCortiglia - Maybe Department of Environmental Protection has a copy of it?  
195  
196 Mr. Weiss - Good question.  
197  
198 Ms. Evangelista - Is this a retention area?  
199  
200 Mr. Murray - Two pipes perforated with crushed stone around it with an impervious  
201 fabric around it.  
202  
203 {Discussion held in regards to how this system works.}  
204  
205 Ms. Evangelista – The Conservation Commission will need to go over this. Possibly  
206 better to go to them first before we approve?  
207  
208 Mr. Murray - We would come back to you if there were a change.  
209  
210 Mr. Snyder - You have gone to the Zoning Board because it is in a water resource  
211 area correct?  
212  
213 Mr. Murray - Yes we have.  
214  
215 Mr. Weiss - We went to the Zoning Board for an easement because it is a different  
216 property.  
217  
218 Mr. Murray - In September we received approval from the Board of Health. There is  
219 a copy in the submittal.

220

221 Mr. LaCortiglia - Do we have to show that on the site plan approval?

222 Mr. Snyder - Yes. Any and all improvements need to be on the Site Plan.

223

224 Ms. Evangelista - Including the Board of Health approval.

225

226 Mr. LaCortiglia – You’ve not brought the storm water issues to the Conservation

227 Commission yet but you will be correct?

228

229 Mr. Murray - Submittals to the Conservation Commission and Mr. Graham will have  
230 them as well for a dual review. The issue of the Certificate of Compliance has slowed  
231 us down a bit.

232

233 Ms. Evangelista - What happens if they can’t find it?

234

235 Mr. Murray - Will have to create a new document from a new survey.

236

237 Ms. Evangelista - You’ve asked for a lot of waivers – would you like to explain?

238

239 Mr. Murray - We talked about the septic and we are in a water resource district plus it  
240 is classified as a transport terminal. We received approval from the Zoning Board on  
241 October 2<sup>nd</sup>. They have issued their special permit. That is where we are right now.  
242 Requesting three waivers; the first being of us not providing a landscape plan due to  
243 the location, which is tucked behind the building.

244

245 {Discussion held as to the location of the project and how close abutters are in regards  
246 to the noise level and whether some landscaping would be beneficial.}

247

248 Mr. LaCortiglia - Where are the dumpsters? Would it be easier for the board if you  
249 were to show the septic system and both properties? Where will the discharge water  
250 go?

251

252 Mr. Murray shows where the dumpsters are located.

253

254 Mr. Snyder - Maybe a 40 or 50 scale drawing would be better.

255

256 {Discussion held in regards to property ownership and the cell towers.}

257

258 Mr. LaCortiglia - Again, maybe it would be easier for the Planning Board if you could  
259 show the septic, and as Mr. Snyder said pull back so we can see the extent of the lot.

260

261 Mr. Murray - Are you asking it to be surveyed?

262

263 Mr. Snyder - Can you show this other lot as part of it?

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Mr. Weiss - Yes I think we do, at least portions of it.

Ms. Evangelista - How many trucks are you going to repair at this facility?

Mr. Weiss - In this yard, probably between 40-50 pieces total.

Mr. Murray - The six bays will remain. This addition is for warehouse storage.

Mr. Watts - Sounds like you are trying to be efficient.

Mr. Howard - Where is the hazmat area?

{Discussion held in regards to HazMat materials and where they are located.}

Mr. LaCortiglia - Waivers need to be listed on the front page.

Mr. Murray - Another waiver is the removal of trees on the slope.

Ms. Evangelista - If you start cutting them down, it will make it noisy.

{Discussion about what trees will be cut and which will stay.}

Mr. Reardon (abutter) - As one of the abutters, at the end of the street we have a clear view right into the construction site. If those trees are cut, it will only make our view clearer into the business and will hurt the noise level. The site has not been re-vegetated since they had previously cut part of the hill back. No vegetation was added. Can see erosion on the hill from previous heavy rain, not to mention the noise level is there all day and night. There needs to be regulations for the hours of business and the amount of noise they can create. If they do cut back the slope, they will be taking out quite a bit of vegetation which is a noise reducer.

Mr. LaCortiglia - Mr. Murray can you please show this line clearer on the plan?

Ms. Evangelista - This area is in the industrial zone.

Mr. Reardon - What will prevent them from continuing to have storage areas that they are not planning on using? I understand they need to make money and that they have been in business for a long time but there has to be a balance in regards to the hours.

Mr. LaCortiglia – The Planning Board could and may request a sound and a visual buffer. We will have a better idea when the plans are done – this will be going to review.

308 Ms. Evangelista - After the plans are done we will also do a site walk.  
309  
310 Mr. Murray - We are proposing work on one lot – some of the contention is for the  
311 other lot – how does the other lot get restricted as it will not be used as much?  
312  
313 Mr. LaCortiglia - Second lot will need to be shown as you are proposing work on that  
314 lot – with discharge line – the facility is twice the size of what you are showing.  
315  
316 {Discussion held as to the Stormwater and where it will be discharged for the  
317 completed project.}  
318  
319 Mr. Rich - Something that I would like addressed is the slope. Maybe add a fence  
320 with shrubbery so that no one would get hurt in that area.  
321  
322 Mr. Rich - **Motion** to have the applicant establish an M account.  
323 Ms. Evangelista - **Second.**  
324 **Motion Carries: 5-0; Unam.**  
325  
326 Mr. Rich - **Motion** for a continuation of the hearing on January 9, 2013.  
327 Mr. Watts - **Second.**  
328 **Motion Carries: 5-0; Unam.**  
329  
330 Mr. Rich - **Motion** to eliminate the December 26<sup>th</sup> meeting.  
331 Mr. Howard - **Second.**  
332 **Motion Carries: 5-0; Unam.**  
333  
334 **2. Park and Recreation: Athletic Facilities at 186 East Main Street: Continued.**  
335 Mr. LaCortiglia - I would like to re-open the special permit hearing continuation.  
336 We are going over the plans for the recreation facility with some revisions.  
337  
338 Mr. Mammolette - I believe we left off discussing where the sidewalk was located.  
339  
340 Mr. LaCortiglia - Which side of the road the sidewalk would be on was discussed at  
341 the last meeting. Are all agreed that this sidewalk would be moved to the field side?  
342  
343 Mr. DiMento - Maybe make it a foot wider if possible because people would be going  
344 both directions as well as wheel chairs.  
345  
346 Mr. Watts - That makes sense – people will be watching the game as well.  
347  
348 Mr. DiMento - If possible, can it be made 6 inches to a foot wider?  
349  
350 Mr. Snyder - Is that a vertical curb - will the sidewalk be raised?  
351



352 Mr. Mammolette - Yes the sidewalk is raised but the idea is to have no curb.  
353  
354 Mr. Snyder - It is a 4 foot width – could it be make wider?  
355  
356 Mr. Mammolette – Yes that can be done.  
357  
358 Mr. LaCortiglia - Wherever you think you can make it wider and more accessible  
359 would be good.  
360  
361 {Discussion held as to what area would benefit from a wider sidewalk.}  
362  
363 Mr. Mammolette - We could come up with a “viewing” area.  
364  
365 Mr. Snyder - For the record, three members of the Planning Board met on Saturday  
366 morn at the site and this was publically noticed and there were no votes taken.  
367  
368 {Discussion held in regards to location of the three ponds and whether they are spring  
369 fed and where the water comes from.}  
370  
371 Ms. Evangelista - What are the changes due to the site visit?  
372  
373 Mr. LaCortiglia - There are not any yet, we just wanted to see the site.  
374  
375 Mr. LaCortiglia - Maybe we want to ensure that we want to flip the handicap parking  
376 places to the other side closer to the sidewalk.  
377  
378 Mr. LaCortiglia - Can you show me where the fencing is for the dog park please.  
379  
380 Mr. Mammolette - Will add it to the plan. We may want to put a continuous  
381 guardrail. We could add a section of sidewalk to this area as well.  
382  
383 Mr. Rich - Is there handicap access to the dog park?  
384  
385 Mr. Mammolette - Width of gate would be wide enough – we could do a transition  
386 section that stays concrete as well.  
387  
388 Mr. Snyder - What I have seen is a 5 foot square inside the gate as well so that they  
389 could turn.  
390  
391 Mr. Mammolette - Good point – we could run it as a 5 foot edge.  
392  
393 Mr. Rich - Space so that someone in a wheelchair could move and let people go by.  
394

395 Ms. Evangelista - How are you going to handle pick-up of the dog waste?  
396  
397 Mr. DiMento - There will be waste receptacles.  
398  
399 Ms. Evangelista - What kind of fence will be used.  
400  
401 Mr. Mammolette - Coated chain link, 4 feet high with top and bottom rail.  
402  
403 Ms. Evangelista - This is one of the first hearings in regards to this bylaw. I was  
404 wondering if perhaps the Town Planner could do some research in regards to the pick-  
405 up of dog waste, and the stone area etc.  
406  
407 Mr. DiMento - I think the fence should be 6 feet high and not 4 feet high.  
408  
409 {Discussion held in regards to the height of the fence and the law and regulations.}  
410  
411 Ms. Evangelista - Maybe there needs to be some research on this – zoning regulations  
412 – special permit etc...  
413  
414 Mr. Rich - This is going to have a lot of conditions/restrictions on this project. Also,  
415 something should be written in regards to mosquito control. Also, are you going to  
416 have portable bathrooms?  
417  
418 Mr. Mammolette - We thought about compost toilets but the budget is not there.  
419  
420 Mr. Rich - You will have to deal with this situation.  
421  
422 Mr. LaCortiglia - Port-a-potties may be the solution.  
423  
424 Mr. Mammolette - I have spoken with them in the past – we will need an ADA  
425 accessible bathroom.  
426  
427 Mr. LaCortiglia - Can we refocus on the circle? Is everyone happy with the circle  
428 turnaround?  
429  
430 {Discussion held in regards to the turnaround and accessibility going in and out of the  
431 area.}  
432  
433 Mr. LaCortiglia - Is the guardrail necessary?  
434  
435 Mr. DiMento - A strip of tar would do the same thing maybe.  
436

437 Mr. Mammolette - Folks will see that all the spots are taken in this area and will be  
438 turning around to leave. That is why the guard rail is there, as a barrier. Have to be  
439 creative with stones and signage. Signage is needed as it is not a tarred area.  
440  
441 Mr. Watts - Are you concerned about foot traffic?  
442  
443 Mr. Mammolette - Yes.  
444  
445 Mr. DiMento - Maybe take out the guardrail and put a small roundabout there so  
446 people will know where to go?  
447  
448 {Discussion held as to where the dog park rules sign and the handicap signage would  
449 be located.}  
450  
451 Mr. DiMento - Hopefully this roundabout will not deter a fire truck and emergency  
452 vehicles.  
453 Mr. LaCortiglia - Guardrail or not, we all feel you should take the guardrail out and  
454 use the money elsewhere.  
455  
456 Mr. Mammolette - What will prohibit folks from creating a separate area of parking?  
457  
458 Mr. Watts - Good point.  
459  
460 Mr. Snyder - Don't believe there will be conflict.  
461  
462 Mr. Watts - Sometimes people don't park appropriately – life goes on.  
463  
464 Ms. Evangelista - A tree would be nice in the circle.  
465  
466 Mr. Snyder - People will kill it with driving on the roots etc...  
467  
468 {Discussion held in regards to the site-walk through the previous Saturday morn}  
469  
470 Mr. Mammolette - A lot of this is based upon what we were able to obtain from the  
471 Conservation Commission with their blessing.  
472  
473 Mr. Rich - Is it possible to have a sheet to show where the abutters are?  
474  
475 Mr. Mammolette - I could try to get the assessors map to show you. An aerial view  
476 may be more appropriate.  
477  
478 Mr. LaCortiglia - Yes I think this would be helpful. Maybe with an overlay as well?  
479

480 Mr. Snyder - I can get an image and he can slide it underneath.

481

482 Mr. Watts - Can you show where that water is as well?

483

484 Mr. Rich - **Motion** to continue at the January 23, 2013 meeting.

485 Mr. Watts – **Second.**

486 **Motion Carries: 5- 0; Unam.**

487

488 **Old Business:**

489 **1. Harmony Lane: Bounds.**

490 Mr. LaCortiglia - Mr. Snyder can you give up an update on this?

491

492 Mr. Snyder - The bounds are in and Mr. Varga took a look. In your supplemental  
493 packet is his field report. I suggest we have him come back at the December 12, 2012  
494 meeting.

495

496 {Discussion held in regards of Mr. Vargas' field report and not understanding his  
497 comments.}

498

499 Mr. Snyder - I suggest that we ask him to come back for the December 12<sup>th</sup> meeting.

500

501 Mr. LaCortiglia - We will continue this discussion on December 12<sup>th</sup>.

502

503 Mr. Mr. DiMento - Can I make a comment about the parcel adjacent? We want to  
504 insure that there will be a sign that states that it is a Georgetown park for abutters so  
505 that they are aware.

506

507 Mr. LaCortiglia - It is very important to have bounds.

508

509 **Planning Office:**

510 **1. M-Accounts:**

511 Mr. Rich - **Motion** to release funds for Railroad Avenue M-Account 26472 (.22  
512 cents) and Whispering Pines M-Account 26459 (.91 cents).

513 Mr. Watts - **Second**

514 **Motion Carries: 5 -0; Unam.**

515

516 Mr. Snyder - Mr. Bussing came into the office and requested release for Richardson  
517 Lane funds. This is a town accepted street with two associated accounts. One is the  
518 M account and the other is a bond to be held for one year. Road was accepted at  
519 Annual town meeting 2011.

520

521 Mr. Rich - **Motion** to release the M-Account 26496 fund.

522 Mr. Watts - **Second**

523 **Motion Carries: 5-0; Unam.**

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**2. MVPC**

**a) Letters of Technical Assistance Request.**

Mr. Snyder - I contacted Merrimack Valley Planning Commission (MVPC) and asked them to make some zoning revisions to the zoning map as well as the water resource map. {Images of the changes are shown on the screen for viewing.} Georgetown is allotted 32 hours annually for these types of changes. This took three hours. Provided in your packet is another LTA request from a Planning Board member that would be for two hours for a total of five hours out of the 32. It was requested that data set include rare wildlife.

Mr. Rich - **Motion** to authorize five hours of Local Technical Assistance (LTA) time to MVPC.

Mr. Howard - **Second.**

**Motion Carries; 5-0; Unam.**

**b) Citizen Planner Training Program**

Mr. Snyder - Included in your packet is information about the upcoming Citizen Planner Training Program. On the use schedule are categories for commercial, residential, business and other uses. How do you show on a zoning map “other uses?” The idea is to move these into the appropriate area of use designation.

**3. Energy Generation Bylaws.**

**a) Solar and Wind**

Mr. Snyder - We are looking to get energy generation bylaws on the book either by a right or a special permit would be the beginning of getting Georgetown designated as a green community. This would open up another whole venue for different grants etc... and other economic growth.

**4. Use Schedule: Modification of “Other Uses” designation.**

Mr. Snyder - Another thing is that two of the uses are not defined in the by-laws so definition will be needed for those.

{Discussion held in regards to some of the definitions.}

Mr. Snyder - Speaking of spring Town Meeting; I included two draft letters which would be sent to abutters of Abby Road and Cedar Lane. This is to inform them that the selectmen are considering the laying out of the two roads. The Planning Board report to the selectmen should be within 45 days either orally or written.

Mr. LaCortiglia - Did the developer of Cedar Lane reserve his fee for the road ways?

566 Mr. Snyder - It is reserved in fee, however it would be due diligent to do a title search  
567 to make sure that it is perfectly clear before town meeting. The same can be said for  
568 Abby Lane; I would encourage a clean title search now.  
569  
570 Mr. LaCortiglia - Wouldn't it be best for the selectmen to have a report that includes  
571 this information?  
572  
573 Mr. Snyder - Yes.  
574  
575 Mr. Rich - Why would we want to take the selectmen's time – let them get the title.  
576  
577 {Discussion held as to whether land owners are taxed on owning part of the road and  
578 that there are no incentives for developers to get the streets accepted.}  
579  
580 Mr. Snyder - I would like to draft a report as to where the Planning Board is and have  
581 no action until the title is cleared up.  
582  
583 Mr. Rich - I don't understand why the town of Georgetown is paying to have private  
584 streets turned into public streets.  
585  
586 Mr. LaCortiglia - If there is a street then there is a public safety issue as well.  
587  
588 Mr. Rich - I am talking about all the cost associated with making the street accepted.  
589  
590 Mr. LaCortiglia - On occasion things get busy and things get dropped.  
591  
592 Mr. Rich - I think it should be a line item. How much is in the account?  
593  
594 Mr. Snyder - There is a bond and M account – might be able to make an argument  
595 that the bond is to be used for the street layout.  
596  
597 Mr. LaCortiglia - Sounds to me that the board wants to move forward as to the title  
598 search. Tell them there needs to be more information.  
599  
600 Mr. Howard - **Motion** to adjoin the meeting.  
601 Ms. Evangelista - **Second.**  
602 **Motion Carries; 5-0; Unam.**  
603  
604 **Meeting adjoined** at 10:12 PM.